



**Western Cape
Government**
Economic Development
and Tourism

Office of the CFO
Office Manager: Leonora Hess
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TO WHOM IT MAY CONCERN

Dear Sir/ Madam

This is to confirm that Blackburn Solutions (Pty) Ltd, was contracted by the Department of Economic Development and Tourism to manage printing services of its Finance Policy Manual.

Blackburn Solutions (Pty) Ltd was formally appointed to execute the following:

- Printing of 300 copies of the departments A4 Financial Management Policy Manual according to the following specifications:
 - Pages to be printed back-to-back:
 - Size: A4 Book, Portrait
 - Pages: Estimated 410 pages + 4 cover pages
 - Cover of A4 document: 300 gsm Hi-Q Gloss & Gloss film lamination one side only
 - Inside pages: 90 gsm Hi-Q Matt & Silk machine varnish printed in four process colours
 - Colour: Full colour, Four process colours throughout
 - Finish: Perfect bound

We are very pleased with the quality of service rendered by Blackburn Solutions and sincerely appreciate their responsiveness and the professional way in which they conduct business. We are happy to recommend this company to others because of our satisfaction with services received.

Kind Regards

Leonora Hess
Financial Management
Economic Development and Tourism
Western Cape Government

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Date: 2019/02/11